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| ID: | UCUser | |
| Title: | Announcement for events | |
| Description: | Student accesses the system and adds new event | |
| Primary Actor: | User | |
| Pre-conditions: | User is logged into systems | |
| Post-conditions: | User is add new events | |
| Main  Success Scenario: | Actor | System |
| 1. User clicks “Events” from the menu |  |
|  | 2. System displays search form |
| 3. User fill in the search form |  |
| 4. User click submits |  |
|  | 5. System displays the list of events |
| 6. User click button Add New Event |  |
|  | 7. System displays the form to add new event |
| 8. User fill in the form with the information of event |  |
| 9. User clicks Next |  |
|  | 10. System displays the information of event such as name of event, start and end date of event, location of event, organized by, description of event, start and end time of event |
| 11. User clicks Submit |  |
|  | 12. System displays successful message and list of events |
| Extensions: |  | 5a Some events are not exist in the system   * 5a. System displays message “Event is not found in the system” |
|  | 12a Applications cannot be submitted in the system   * 12a. System displays error message and stay at the current form |

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| ID: | UCStaff | |
| Title: | Approve the application of event | |
| Description: | Staff accesses the system and approves new event | |
| Primary Actor: | Staff | |
| Pre-conditions: | Staff is logged into systems | |
| Post-conditions: | Staff is approved the application of event | |
| Main  Success Scenario: | Actor | System |
| 1. Staff selects “Events” from the menu |  |
|  | 2. System displays list of events that didn’t get approved yet |
| 3. Staff clicks button “Edit” |  |
|  | 4. System displays the form |
| 5. Staff selects the drop down to pick the status approved or rejected |  |
| 6. Staff selects the status for event as approved |  |
| 7. Staff clicks submit button |  |
|  | 8. System displays the remain events that didn’t get approved yet |
| Extensions: | 6a. Staff selects the status for event as rejected |  |
|  | 7a. System displays text area for fill in the reason of rejected |
|  | 8a. Application can’t be submitted in the system   * 8a1. System displays error message and stay at the current form |

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| ID: | UCStaff | |
| Title: | Generate report of event | |
| Description: | Staff accesses the system and generate report of event | |
| Primary Actor: | Staff | |
| Pre-conditions: | Staff is logged into systems | |
| Post-conditions: | Staff is generate report of event | |
| Main  Success Scenario: | Actor | System |
| 1. Staff selects “Report” from the menu |  |
|  | 2. System displays list of report of event |
| 3. Staff fill in the search form |  |
|  | 4. System displays the search form |
| 5. Staff fill in the search form |  |
| 6. Staff clicks the submit button |  |
|  | 7. System display the report of event |
| 8. Staff clicks download button |  |
|  | 9. System start download the report |
| Extensions: |  | 7a Report is not in the system   * 7a1. System displays message “ Record is not found” |

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| ID: | UCAdmin | |
| Title: | Manage user | |
| Description: | Admin manages user of system | |
| Primary Actor: | Admin | |
| Pre-conditions: | Admin is logged into systems | |
| Post-conditions: | Admin is manage user of system | |
| Main  Success Scenario: | Actor | System |
| 1. Admin select “Report” from menu |  |
|  | 2. System displays list of users |
| 3. Admin clicks edit button |  |
|  | 4. System displays the edit form |
| 5. Admin fill in the edit form |  |
| 6. Admin clicks the submit button |  |
|  | 7. System display the list of users |
| Extensions: |  | 7a Form cannot be submitted   * 7a1. System displays error message |

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| ID: | UCAdmin | |
| Title: | Generate report of event | |
| Description: | Admin accesses the system and generate report of event | |
| Primary Actor: | Admin | |
| Pre-conditions: | Admin is logged into systems | |
| Post-conditions: | Admin is generate report of event | |
| Main  Success Scenario: | Actor | System |
| 1. Admin selects “Report” from the menu |  |
|  | 2. System displays list of report of event |
| 3. Admin fill in the search form |  |
|  | 4. System displays the search form |
| 5. Admin fill in the search form |  |
| 6. Admin clicks the submit button |  |
|  | 7. System display the report of event |
| 8. Admin clicks download button |  |
|  | 9. System start download the report |
| Extensions: |  | 7a Report is not in the system   * 7a1. System displays message “ Record is not found” |